**ATTENDANCE SHEET**

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**TITLE OF ACTIVITY**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Venue)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date)

|  | **NAME** | **ADDRESS/OFFICE** | **POSITION/****DESIGNATION** | **SEX** | **CONTACT NUMBER** | **SIGNATURE** |
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| **Male** | **Female** |
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